



KY NGUYEN VANG SERVICE TRADE CO., LTD

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Invitation From Ky Nguyen Vang Consulting

MÔ TẢ CÔNG VIỆC



POSITION: SALES REPRESENTATIVE (STEEL)

Reporting to Sales Manager

Salary: Negotiate

Job Description

- Sales and marketing of steel products (trading)
- Negotiating directly and indirectly with customers about price, quality and delivery time.
- Checking inventory and arrange shipment schedule to meet requirements of customers efficiently (Coordinate with Logistics department)
- Preparing Sales contract or related documents according to L/C.
- Cooperating with related departments to control and follow up business transaction.
- Reporting sales markets, sales plan monthly.
- According to shipment costs, quota of all markets to build forecast shipment costs.

Job Requirements

- Male: from 24 to 35 years old
- University degree with any major
- At least 3 years of experience (used to sell steel products is a must)
- English communication and MS office skill

➤ **Work time: Monday – Friday (08:00 am – 17:00 pm)**

➤ **Work location: Ho Chi Minh**

You are a best candidate!