



**KY NGUYEN VANG SERVICE TRADE CO., LTD**

Address: Floor 5, Tuoi Tre Tower, 60A Hoang Van Thu St, W.9, Phu Nhuan Dist, HCMC

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**Invitation From Ky Nguyen Vang Consulting**

**MÔ TẢ CÔNG VIỆC**



POSITION: CHINESE SALES STAFF

**Reporting to Sales Manager**

Salary: Negotiate

**Job Description**

- Negotiating directly and indirectly with customers about price, quality and delivery time
- Checking inventory and arrange shipment schedule to meet requirements of customers efficiently (Coordinate with Logistics department)
- Preparing Sales contract or related documents according to L/C
- Cooperating with related departments to control and follow up business transaction
- Reporting sales markets and sales plan monthly
- According to shipment costs, quota of all markets to build forecast shipment costs

**Job Requirements**

- Chinese-born Vietnamese is prioritized. Fluent in Chinese and English (TOEIC > 700, HSK6 or equivalent)
- BA with majors in Chinese Studies, Business Administration, International Economics, Logistics or Import-Export
- 3 - 5 years of Textile or Garment Industry Sales experience

➤ **Work time: Monday – Friday (08:00 am – 17:00 pm)**

➤ **Work location: Ho Chi Minh**

**Benefit**

- Competitive salary; Annual Increments, Promotion evaluations
- Tet bonus/ Productivity bonus
- Language allowances for TOEIC, TOPIK, HSK
- Saving account



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- Monthly phone
- Lunch allowance
- Overtime
- Health Insurance and Social Security fully covered
- Bonuses and gifts on Tet, holidays & birthday, Labor union's vacations, Wedding & Funeral allowances, Sport events

**You are a best candidate!**

